

**BUSSER/FOOD RUNNER**

**GENERAL**

- Work location: 3700 Mill Road, Paso Robles, CA
- Part-time, non-exempt position
- Available to work Wednesday – Sunday from 10:30 AM to 3:30 PM
- The Busser/Food Runner reports to the Tasting Room Manager

**JOB DESCRIPTION**

**RESPONSIBILITIES**

- Welcome guests with a smile and friendly greeting
- Clean and reset tables
- Assist guests with orders by explaining dishes, drinks and making recommendations
- Coordinate food orders to guarantee timely and efficient delivery
- Refill water and periodically check on guests to promptly handle any issues
- Maintain our high food safety and sanitation standards
- Arrange tables for large parties and prepare the banquet hall for scheduled gatherings
- Update the specials chalkboard each morning to reflect the specials for the day
- Keep an eye on tables and alert servers if guests need drink refills
- Perform opening, closing and side work
- Clean up spills or broken glassware immediately
- Other duties as assigned

**GENERAL REQUIREMENTS**

- 1+ years of restaurant experience required
- High school diploma/GED required
- Ability to lift 50 pounds at a time
- Must possess excellent customer service skills
- Available to work weekends and evenings