

HOSPITALITY CENTER HOST

GENERAL

- Work location: 3700 Mill Road, Paso Robles, CA
- Part-time position, non-exempt status
- The Hospitality Center Host reports to the Assistant Tasting Room Manager
- Hourly rate plus commission and bonus program

1. SALES & HOSPITALITY

- Assisting guests with wine tasting, education and purchases
- Assisting in on and off-premise events
- Building, maintaining and expanding positive customer relations
- Relaying information on Vina Robles Vineyards and Winery
- Selling wine, wine clubs, accessories, and merchandise to guests
- Providing excellent customer service, in person or over the telephone
- Conducting tastings, private wine and food experiences and property tours for both public and trade groups
- Preparing the tasting room by following the opening and closing procedures
- Stocking Hospitality Center with wine, supplies, glasses, bags, etc., preparing gift boxes and merchandise daily
- Assisting with pulling, packaging and shipping retail orders as needed
- Assisting Tasting Room Manager as needed
- Representing the company in a positive manner and protecting Vina Robles property at all times
- Performing other duties as needed

2. FOOD SERVICE

- Setting, clearing, and cleaning tables following Vina Robles high standards of quality
- Taking guest orders and sending to the kitchen using POS system
- Serving food and following up with guests to ensure an exceptional experience
- Assisting guests with their wine selection
- Preparing tapas menu items as needed

REQUIREMENTS

- Must be 21 years of age
- Must be able to lift 45 - 50 pounds frequently
- Knowledge of wine and wine tasting practices
- Ability to generate sales
- Must have a strong work ethic and be able to multitask, problem solve and think on his/her feet while maintaining enthusiasm and poise in a fast-paced environment
- Must be available weekends and holidays

Please send resume to: Vina Robles Winery **or e-mail to:** jobs@vinarobles.com
Attn. Human Resources
P.O. Box 699
Paso Robles, CA 93447 No phone calls.

All cover letters and resumes must be submitted in PDF file format.

ABOUT VINA ROBLES

Growers and makers of expressive, approachable estate wines from Paso Robles, California, Vina Robles owns and farms six estate SIP® Certified Sustainable vineyards in five sub-districts in the region. First class hospitality service is offered by way of unique, memorable experiences with wine, food, and music at their core. The vineyards & winery are owned and managed by two Swiss families who have been farming winegrapes in Paso Robles for more than 20 years.

Known primarily for their Cabernet Sauvignon and Petite Sirah, the Vina Robles lineup includes small lots of a wide range of varieties and creative blends. While adhering to traditional winemaking methods, veteran winemaker Kevin Willenborg implements modern technologies to make his estate wines with minimal intervention
